

STATEMENT

Rex Levitates Dance Co CLG trading as LIZ ROCHE COMPANY's vision is to celebrate, value and strengthen dance in contemporary culture. In creating and presenting unique and distinctive dance performances and programmes that stimulate, challenge and enrich people's lives. LIZ ROCHE COMPANY is committed to practice that protects staff, artists & practitioners, technical staff, volunteers, and members of the public from harm and creating an environment that is stimulating for arts activities to take place.

AIMS

It is intended that this statement is read in conjunction with LIZ ROCHE COMPANY's Health and Safety Policy.

The aim of this safety statement is to:

- Ensure appropriate procedures are in place to safeguard the well-being of staff, artists, crew and technical staff, with regard to Covid-19.
- Ensure that in conjunction with the LRC Return-to-Work documents that all employees and collaborators are informed of these measures and of their obligations to ensure the health and safety of all.

RESPONSIBILITIES:

LIZ ROCHE COMPANY's policies are approved and overseen by the Board of Directors, which delegates responsibility for implementation to senior management staff who are responsible for its communication to artists, facilitators, technical staff and volunteers.

LIZ ROCHE COMPANY'S Covid Officer who will be the point of contact for any issues covered in this statement is – Moyra D'Arcy Company Manager 087 2314183 Moyra@lizrochecompany.com

LIZ ROCHE COMPANY will endeavour, as far as is practicable, to carry out its responsibilities by:

- Planning, monitoring and reviewing the organisation's role in promoting, implementing and monitoring the effectiveness of this policy, and promoting a culture of safe working and best practice.
- Identifying and assessing potential risks and hazards arising from activities and putting in place adequate controls.
- Providing relevant and adequate information on matters relating to Covid-19.
- Providing training and Personal Protective Equipment (PPE) as required
- Consulting with staff on matters affecting their Health & Safety

PLANNING:

LIZ ROCHE COMPANY has put the following measure in place.

- We will endeavour to form fixed groups or pods with limited contacts to minimise the spread of the disease
- The Cast Choreographer and Stage Manager will be one pod and due to the airborne nature of the disease this pod will be tested for Covid-19 at the beginning of the working period
- Temperature checks will be carried out for all staff at the beginning of each working day.
- Where reasonably practicable all actual physical contact has been eliminated from the choreography
- Where government guidelines on social distancing are not adhered to face masks will be worn. Crew and designers should be masked at all times while indoors.
- Rehearsal time in studio will be kept to a minimum. Where possible dancers will be asked to rehearse at home with video. Rehearsals will be staggered where possible to limit numbers in the studio.
- There will never be more than 6 people in a rehearsal studio
- Regular breaks will be taken where the room/stage/control room is vacated
- Crew will be kept to a minimum and will be treated as separate pods. Show technical staff/designers will be one pod. House Crew will be another. Strict social distancing should be maintained between pods both in work and after work while on tour. Crew should be masked at all times while working indoors.
- Masks and sanitiser will be provided
- A proper cleaning regime will be in place and carried out as part of the cleaning protocols at each venue.
- An induction meeting will be held via zoom to go through these procedures and hear any concerns
This induction will cover:
 - a) The company's plans and policies to provide a safe working environment
 - b) The company's expectations of the employees and collaborators
 - c) The procedure to deal with a suspected case of Covid-19

All Cast, Crew and collaborators will:

- Arrive punctually for testing if requested
- Restrict their social interactions outside of the workplace for the period of the project in order to protect themselves and their fellow workers

L I Z R O C H E C O M P A N Y

COVID-19 SAFETY STATEMENT
The Here Trio
Sept/Oct 2020

- Not come to work if they are unwell or experience any of the symptoms of covid-19 such as
 - New/Worsening cough (dry or productive)
 - fever, high temperature,
 - breathlessness,
 - flu like symptoms
 - loss or change to your sense of smell or taste
- Will fill out a return to work form and provide contact details and next of kin details.
- Will sign in and have their temperature taken and declare whether or not they are symptom free each day.
- Observe government guidelines on social distancing at all times where possible
- Where social distancing is not possible masks must be worn. Crew and designers should be masked while indoors
- Observe proper cough and sneeze etiquette
- Wash and sanitize hands regularly
- Assist in cleaning of shared spaces and regularly sanitize equipment they are using
- Endeavour to get in and out of work as safely as possible. If public transport must be used then all possible protection measures will be used including masks and frequent hand sanitising.
- Not share personal items such as towels, bottles, food, phones etc
- Be mindful of the government guidelines on social distancing (2m) during breaks or after work.
- If hands make contact with the floor they should be carefully washed/sanitized
- Inform the Covid officer in confidence if they are in a high risk category. Info available here <https://www2.hse.ie/conditions/coronavirus/people-at-higher-risk.html>
- The Production manager will endeavour to:
 - a) Organise the work so that people can stay within their pods
 - b) organise the work flow so that mixing/interaction of pods is at a minimum
 - c) organise work day so that time for cleaning is allowed
 - d) organise sufficient breaks so that proper ventilation can be allowed
 - e) Familiarise themselves with industry guidelines (currently Theatre Forum's "Creating Work" Guidelines([available here](#)) have been published and we are awaiting dance-specific guidelines)
- The stage manager will:
 - a) Ensure that all people reporting to work in the workspace have signed in, left a contact number for contact tracing and had their temperature taken.

- b) identify the isolation area in each new work place and ensure that procedures in the event of a suspected case are clear.
- c) Accompany any suspected case to that isolation area keeping a distance of two metres at all time
- d) Inform the Covid Officer (Moyra D'Arcy) immediately of the suspected case

What to do if you become unwell:

- Do not come in to work
- If you are in work inform the Covid Officer(Moyra D'Arcy) and the stage manager immediately and go to the building's isolation area
- Ring your GP
- Follow all instructions and guidelines from the HSE
- Attend for testing asap when directed
- Self-Isolate until you receive your results
- Rest assured that your agreed income for this project will be unaffected if you fall ill.

Dealing with a suspected/confirmed case of Covid-19

- If there is a suspected case of COVID-19 amongst the company while in the rehearsal or performance venue, follow the venue response plan, notify the venue COVID-19 Compliance manager or representative and the company Covid officer. Move the person immediately to the isolation area and follow the guidelines above. Work should pause while that person's work area is thoroughly cleaned and the room ventilated.
- If there is a confirmed case of COVID-19 amongst the company, all who have come into CLOSE contact with this person should immediately restrict movements and rehearsals will, within reason, move online. All isolating company members will contact their GP's to organise tests and face-to-face rehearsals/performances will not recommence until recommended by the HSE.

COMMUNICATION:

This is a dynamic situation and things can change quickly and unexpectedly. Please keep open and honest communication with the Company Manager/Covid Officer on any concerns or issues in full confidence. 087 2314183 Moyra@lizrochecompany.com

Liz Roche Company The Here Trio Tour
Covid 19 Risk Assessment September 10th 2020

5	Risks	Who might be harmed	SEVERITY OF HAZARD	LIKELIHOOD	RISK FACTOR	ACTION TO BE TAKEN (Controlling risks)	RESIDUAL SEVERITY RISK	LIKELIHOOD AFTER ACTION	RESIDUAL RISK FACTOR	Review Date
Covid 19	Contracting Covid-19 during rehearsal	Cast Choreographer and SM	5	2	10	<p>Cast to be tested for Covid 19 at beginning of project.</p> <p>Temperature checks to be carried out</p> <p>All members of group to wash hands regularly</p> <p>All members of group to practise social distancing at all times where reasonably practicable.</p> <p>Hand sanitizer and masks to be used where appropriate</p> <p>All rooms to be properly ventilated with open doors/windows and/or use of a fan</p> <p>Regular Breaks taken where a shared work space is vacated</p>	5	1	5	30/10/2020
	Contracting Covid-19 During technical work/performance	All members of the group	5	2	10	<p>Temperature checks to be carried out</p> <p>All members of group to wash hands regularly</p> <p>All members of group to practise social distancing at all times where reasonably practicable.</p> <p>Hand sanitizer and masks to be used where appropriate</p> <p>All rooms to be properly ventilated with open doors/windows and/or use of a fan</p> <p>Regular Breaks taken where the work space is vacated</p>	5	1	5	30/10/2020
	Contracting Covid-19 during breaks	All members of the group	5	2	10	<p>All members of group to be reminded to practise social distancing at all times particularly during breaks.</p> <p>Company to liaise with venues to ensure there is sufficient space for this. Breaks to be staggered where possible</p>	5	1	5	30/10/2020
	Contracting Covid – 19 travelling to and from work	All members of the group	5	2	10	<p>Group to be encouraged and helped to use private transport to get to and from work where reasonably practicable</p>	5	1	5	30/10/2020
	Contracting Covid – 19 outside of work	All members of the group	5	2	10	<p>Group to agree to limit their social interactions outside of work for the period of the project</p>	5	1	5	30/10/2020